Need an easy, accurate way to track and bill your team's time?

With Iken, you can.

iken
know what matters®

Iken Time Recording Software supports accurate billing and cross-charging, and offers instant workload monitoring, delivering the data you need to demonstrate your value.

The ability to bill and report on charging with precision and transparency is key to maintaining an excellent professional reputation. Time recording software plays a crucial role in enabling organisations to easily track work and perform accurate billing, whilst also helping to identify opportunities for greater efficiency, and demonstrate the resulting improvements.

Iken Time Recording has been developed in conjunction with our large client base. It delivers seamless, flexible time recording that enables teams to work more efficiently without distracting them from their work.

Benefits at a glance:

- Improve billing and cross-charging: record and allocate time against clients, projects or cases

- Demonstrate value: management reporting at the touch of a button

- Enhance client care through improved transparency on time spent and costs incurred

- Maintain a balanced workload using real-time reporting

- Enable personal time management: review time spent on tasks and reprioritise workloads accordingly

- Provide flexibility: retrospective time recording caters for interruptions or accounting for time worked off-site

- Facilitate multi-tasking: multiple stopwatches simultaneously track time allocated to different activities

How Iken makes a difference

Iken records and reports on time spent working on emails, documents and activities, so that tracking your workload doesn't become another item on your to-do list.

Multiple stopwatches can be set up to allow you to quickly stop/start and switch activities, reflecting your progress on a range of different tasks.

A full range of management reports provides the tools you need to bill clients accurately and apply the appropriate charges, preventing time-consuming manual calculations.

Real-time reporting helps your team maintain a balanced workload, and ensures you can demonstrate value.

Time can be recorded and automatically allocated to a client, project or case, so you can track who worked on what and when.

For more information, please visit our website: www.iken.co.uk

Stress-free implementation and support

Your team will be trained in their own office by our experienced team to ensure that daily work continues during implementation.

Once installed, Iken Time Recording will be maintained and supported by our dedicated support service.

Keen to know what Iken Time Recording looks like? We're happy to arrange an online or face-to-face demo at your convenience.

About Iken

Founded in 1992 on the commitment to create a flexible software solution to support knowledge workers, Iken is the knowledge management platform that brings everyone and everything together to enable teams to work more effectively.

"Iken Time Recording has allowed us to accurately report the time we spend on a case and what that relates to in monetary terms. In the last twelve months, we've recovered over £100,000 in costs and that is thanks to being able to time record and produce reports that go into bills or cost schedules."

Greater Manchester Police

For more information please call 08448 933 910 or fill in a contact form on our website.

www.iken.co.uk

Iken Products:

Iken offers a wide range of software products that may be integrated with Iken Case Management, including:
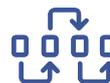
iken MI
Advanced management reporting

iken Portal

iken Scanning

Workflows

Court & Document Bundling

Time Recording

Iken Business Ltd
3rd Floor, Suite B One Georges Square
Bath Street, Bristol BS1 6BA

iken
know what matters®

SN CERTIFICATION
ISO 27001
Trading name of SN Registrars (Holdings) Ltd

UKAS
MANAGEMENT
SYSTEMS
8327